

Island Creek Township
Regular Monthly Meeting
March 12, 2024
6:00 p.m.
Island Creek Community Building

The meeting was called to order with the Pledge of Allegiance by Chairman Sam Grafton at 6:00 p.m.

Roll Call Present: Sam Grafton, *Chair*, Thomas Phillips, *Vice-Chair* and Brenda Powley, *Trustee*

Also in attendance: Darla VanFossen, *Fiscal Officer*, Amy Browning, *Fiscal Officer Elect*, Brian Sayers, *Road Foreman* and Jeffrey Brown, *Solicitor*

FROM THE FLOOR

Fire Contracts – Brenda arranged for agent Bill Lucas of Anderson-Campbell Insurance Agency to address the Trustees in regard to the current fire contracts. Bill stated that his comments are a non-legal opinion. Bill reviewed the contract with the board. His opinion is that most of the paragraphs are not required by OTARMA but recommendations. Bill is going to compare contract to Perry Township contract.

Sam stated that all townships' contracts with fire departments should be identical in order to be fair.

Current contract expired in December and renewed until March 31, 2024.

After open discussion from those in attendance,

Brenda made a motion to extend contracts for one month until language can be reviewed, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Fire Prevention Officer – Brenda reviewed qualifications and recommended hiring Ryan Boyd as the Island Creek Fire Prevention Officer.

Sam made a motion to hire Ryan Boyd as the Island Creek Fire Prevention Officer, seconded by Brenda.

Ryan stated that he would do the job for free and that his would be salary be put back into the contract. Toronto Fire Chief stated that if there was a need for an inspection, he would do them for free.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

OLD BUSINESS

JB Green Team – Brenda stated that she would like to extend the pick-up to Thursday, Friday and Saturday. Township will be responsible for the extra cost associated.

Amy will reserve a port-a-john for the May 23rd event.

Conforti Letter – no response.

AT&T – bill was turned over to the insurance.

CDL Class – After discussion,

Brenda made a motion to cover the cost of the CDL for Floyd with the stipulation that his raise will be deferred for 6 months after he completes the course.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

NEW BUSINESS

Juanita Street – no parking signs were installed on the street. Brenda talked to the superintendent and he is on board with enforcing the signs and would like to be informed of future complaints.

Cemetery Mowing Quotes – Sam stated that the township needs to advertise for mowing of Island Creek Cemetery (as needed) and Brays Chapel Cemetery (2x/year before holidays).

Thomas volunteered to be the contact person and will post the bid requirements on the township website. Bids are due to Amy by April 5th.

Sunshine Law – Amy stated that she will be at training and able to take the Sunshine Law training.

Sam made a motion for Amy to be the designee for the board to complete the Sunshine Law training, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

OTARMA – Darla and Amy spoke with the representative. Representative will meet with the trustees at 5:00 p.m. on April 9th to discuss OTARMA Risk Control Survey. Meeting time change will be posted on website.

Health Insurance – survey has been sent to all employees and trustees. Survey due back by March 19. Representative will evaluate the surveys and provide trustees with a quote.

MISCELLANEOUS

Road Concerns – trustees were asked to travel the roads and comprise a list of roads that need the most attention. Darla stated that there is approximately \$300,000 to spend on road maintenance. Trustees compared mutual concerns and comprised a list.

Bob Hickle asked about the recent work done on TR370. Sam addressed his concern.

Road Foreman – Brian gave an overview of patching projects. Last order of salt coming tomorrow.

County Allotments - \$2,500 to each township to be used for slag, salt, etc.

Sam made a motion to get \$2,500 of salt, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

County Recreation Grant – Thomas stated that the Capital Budget request answer will be known by mid-April. Thomas plans to use the funds for a new playground or covered shelters. Amy asked that the request including a plan and cost be to her by April 16th in order to get to Commissioners by the April 26th due date.

Chief Clark Crago – Brenda invited to give an update on the TEMS levy to help refute negative comments and misconceptions being made on Facebook.

EXECUTIVE SESSION

Sam moved to enter into Executive Session for matters of potential lawsuit, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Returning from Executive Session with no action taken.

Brenda made a motion to return from Executive Session, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Fire Prevention Officer position will be revisited at the next meeting.

FINANCIAL MEETING

Brenda moved to approve the February Trustee Meeting Minutes, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Brenda moved to accept the Financials as presented, seconded by Thomas.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Darla stated that there was a transfer from the General to Road and Bridges fund of \$2,000 to meet payroll.

Huntington Bank – Received new signature cards.

Trustees signed checks and purchase orders.

Retirement – Trustees thanked Darla for her work and wished her well with her retirement.

ADJOURNMENT

Thomas made a motion to adjourn, seconded by Brenda.

Roll Call: Sam – yes; Thomas – yes; Brenda – yes. Motion passed.

Next scheduled meeting April 9, 2024

SAM GRAFTON, CHAIRMAN

AMY BROWNING, FISCAL OFFICER